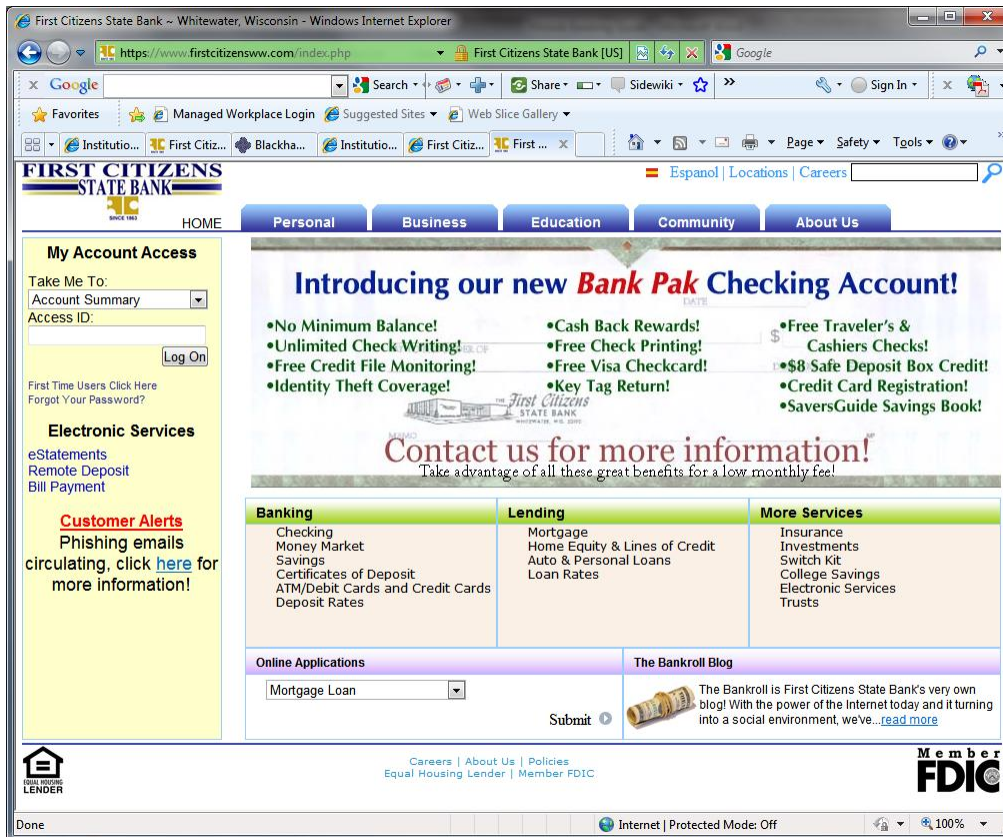




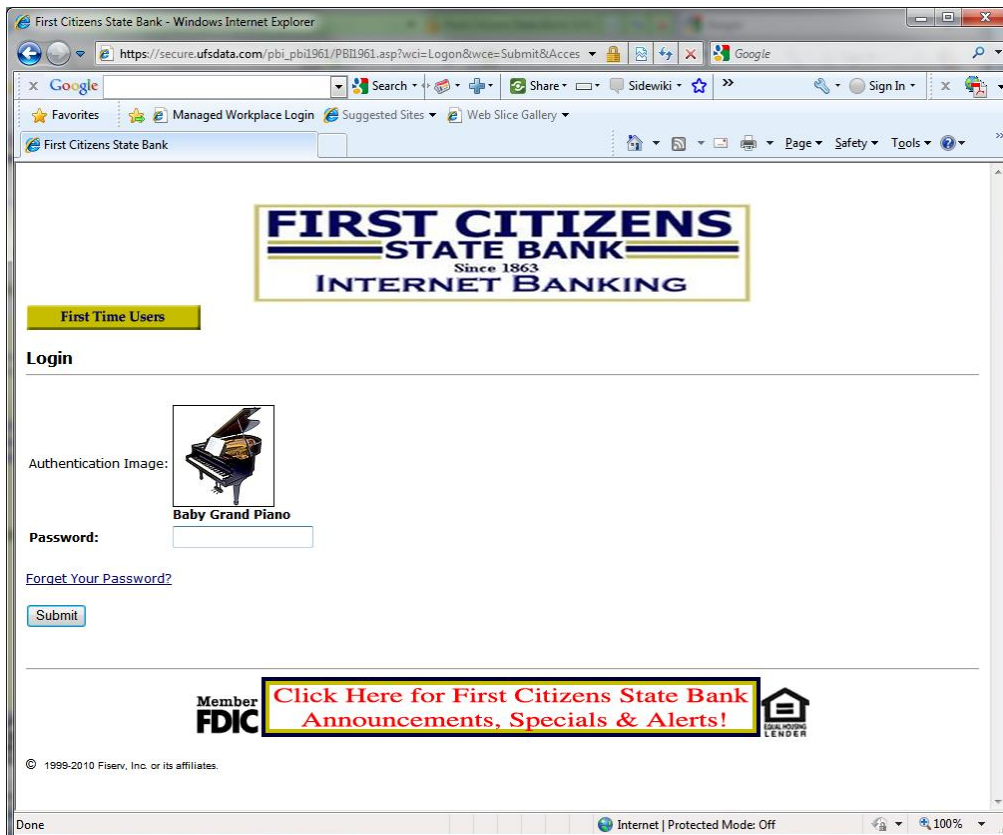
Configuring Your
Online Access
For
Mobile Banking

1. Open your web browser and point it to the First Citizens State Bank home page:

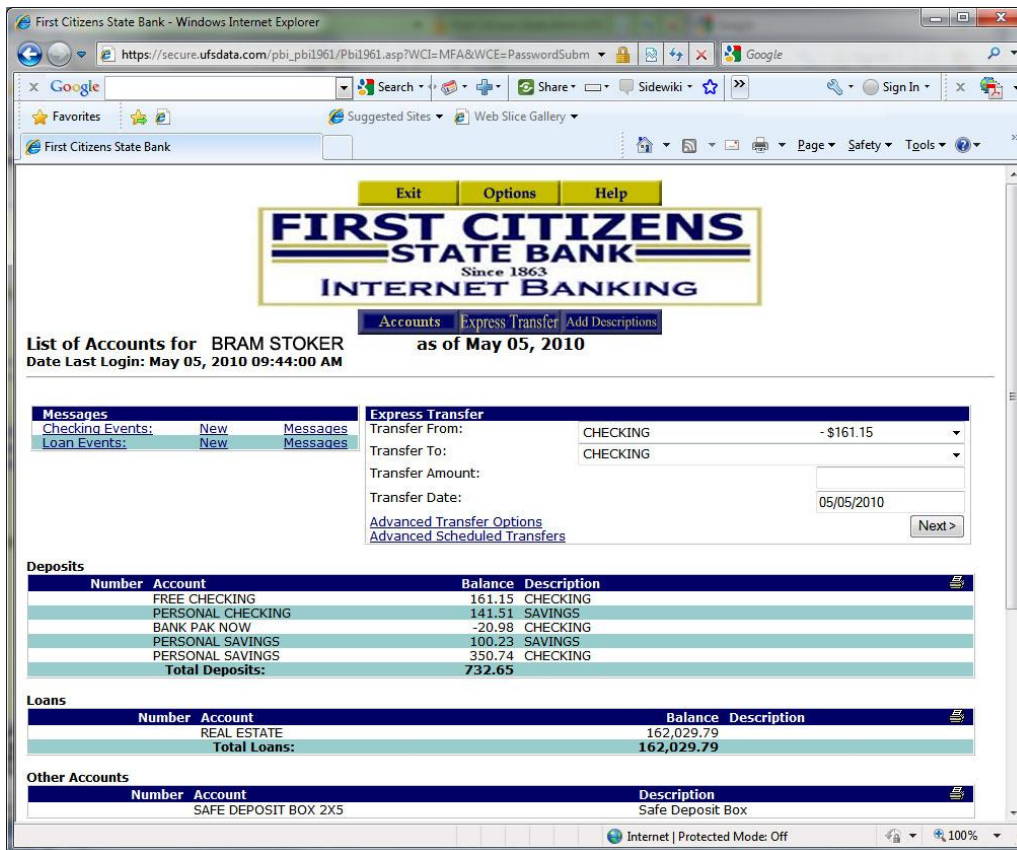
<https://www.firstcitizensww.com>



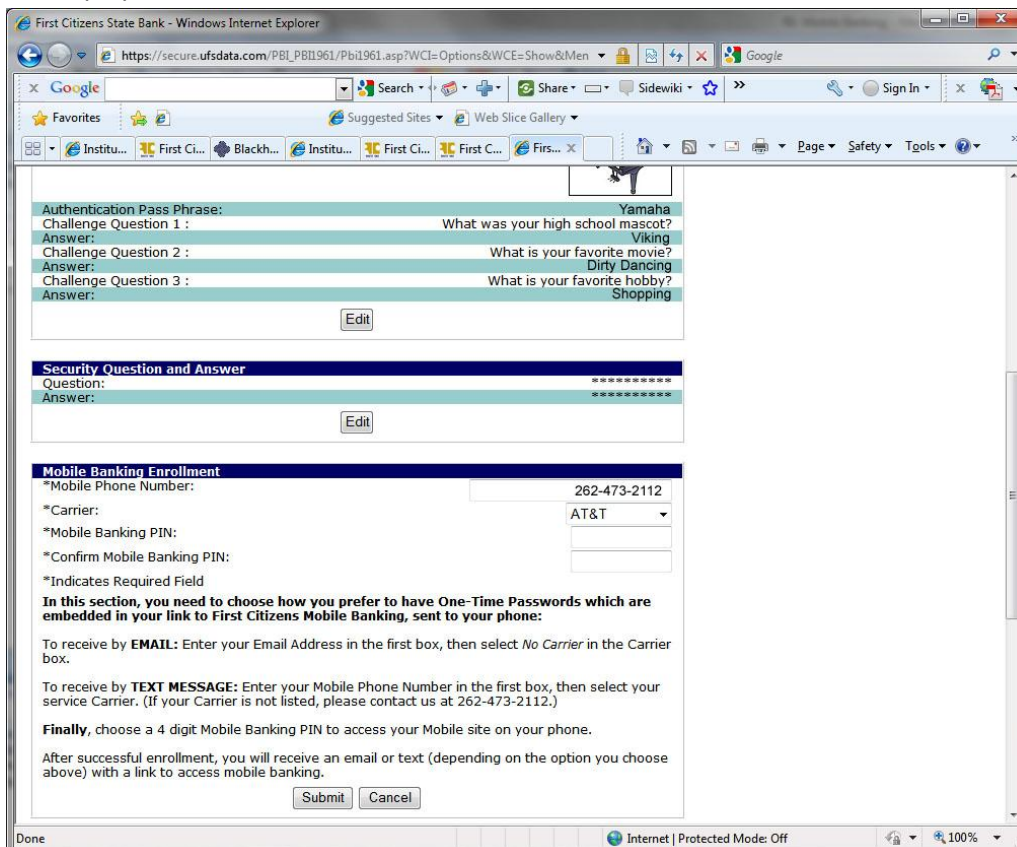
2. Input your Access ID and click Log On, you will be prompted for your password as normal, click Submit after inputting your password:



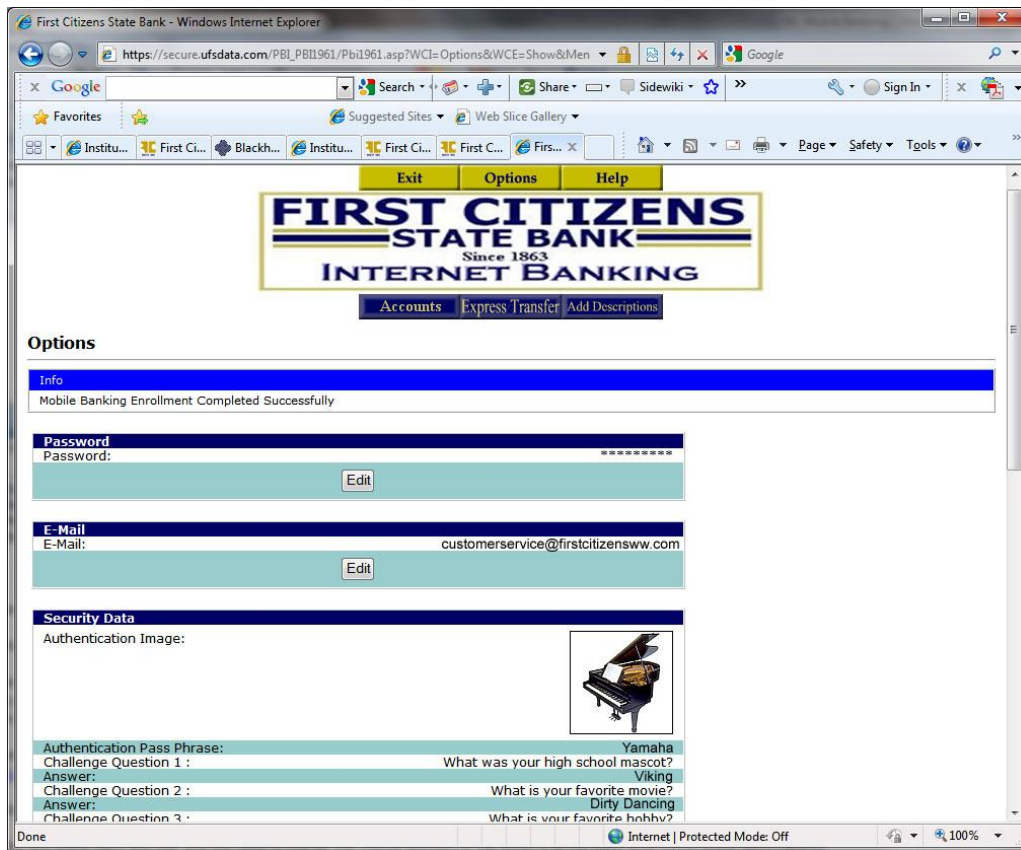
3. Your Account Summary screen will display as normal:



4. Click the gold *Options* button at the top and center of the *Account Summary* screen and your account options will display:



5. Scroll down to the *Mobile Banking Enrollment* section and click the *Edit* button.
6. The *Mobile Banking Enrollment* options will open and allow you to change the options (*Note that all fields are required for successful enrollment*):
 - a. **Mobile Phone Number** – Enter your mobile phone number as displayed in the screenshot below. Remember that if for any reason your phone number changes, you should change it here as well or you will not be able to access Mobile Banking and text messages may go to your old number if it is still active.
 - b. **Carrier** – Choose your mobile phone service provider (carrier) from the drop down list. If you change providers, you must also make the change here in order to continue using Mobile Banking without interruption of service.
 - c. **Mobile Banking PIN** – Enter a **4 (FOUR) DIGIT** pin number to use when accessing Mobile Banking.
 - d. **Confirm Mobile Banking PIN** – Re-enter the pin number you entered in the previous box.
 - e. **Alternate (Email) Option** – You may also choose to receive your one time password and link via email as opposed to text message. This may be beneficial if you receive email on your mobile phone and it is more convenient for you to use as opposed to text messages. If you choose to use this option:
 - i. **Mobile Phone Number** – Instead of entering your mobile phone number, enter your email address in this box.
 - ii. **Carrier** – Instead of selecting a carrier, choose *No Carrier* from the drop down box.
 - f. After providing the listed information, click the *Submit* button and the successful confirmation screen will be displayed.



7. A text message with the *One Time Password* and login link will be sent to your phone. By following this link, you will be able to access First Citizens State Bank’s Mobile Banking.
8. If at any time you delete the text message with the link and *One Time Password* you can have a new one sent by following steps 1 through 7 in the ***First Citizens State Bank Mobile Banking User Guide***.