



*Come join the First Citizens FAMILY!*

## **FT TELLER/CUSTOMER SERVICE POSITION**

First Citizens State Bank is currently accepting applications to fill the following Full-time Teller/Customer Service position:

- **Palmyra Office, 111 E. Main Street, Palmyra, WI 53156**

Prior cash handling & teller experience preferred. Must also have a pleasant customer service attitude and be extremely accurate.

In this position, you are responsible for handling basic transactions for customers in a friendly and efficient manner, in conformance with the established policies and procedures. Also responsible for maintaining and balancing a teller window, providing high quality customer service and cross-selling bank products and services. Additional duties may include establishing new deposit accounts, performing vault teller functions, and providing guidance to the part time teller staff.

This position also requires flexibility. The successful candidate must be able to perform a variety of different tasks as assigned by Supervisor. **Bilingual in Spanish is also helpful.**

Position requires 36 to 40-hour workweek.

**Availability during all bank-operating hours, which includes Saturdays, is required.**

**Please submit application to:**

**First Citizens State Bank**

**Attn: Dawn Koutsky**

**111 E. Main Street**

**Palmyra, WI 53156**

[dkoutsky@firstcitizensww.com](mailto:dkoutsky@firstcitizensww.com)

**Applications are available @ [www.firstcitizensww.com](http://www.firstcitizensww.com)**

(Click "about us" & then "join our team")



~First Citizens State Bank is an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status & protected veteran status~